

Moorgate LTC : Clubmark Application

Section 2 : Tennis Programme

Committee Working Draft Documents

December 2010

Section 2 – Tennis programmes

2.1 - Inclusive tennis programme

This document is designed to help you to record your club's **existing** tennis programme.

Recording your current activity not only shows you what a great job you are already doing, but also highlights any gaps in provision – gaps that represent opportunities to expand your programme and strengthen your club. Use the blank version of this table (**available on your Resources CD**) to capture and review your existing tennis programme. We've come up with some examples to get you started. **Capturing what your club already provides:**

Area	What we are providing	Who is responsible?	Comments / Progress
State which area of activity you are looking at e.g., Junior programmes, membership, performance etc.	Detail the current position, including any recent developments.	Say who is responsible for this particular area of activity.	Say what's working and what isn't. List any ideas you have for improving things in the future.
Coaching			
Coach development	Current Head Coach Glyn Smith is a qualified LTA Performance Coach and is registered with the LTA.	Head Coach	Glyn has continued to obtain Licence points within the LTA licence scheme and plans to progress to LTA licenced status in the future.
Junior coaching programme	Comprehensive Junior Coaching programme, providing coaching opportunities for red, orange and green through to yellow.	Head Coach	A comprehensive Junior programme is already in place.
Adult coaching	Tues or Wed evening depending on seasonal match fixtures. Personal 1 to 1 and group sessions also available on demand.	Head Coach	Plans to expand Adult coaching opportunities subject to court availability.
Club-school links			
Club-school links – primary schools	Club is linked with the following schools 1) Blackburn Primary 2) Howarth Primary 3) St Marks Primary	Head Coach	Need to further strengthen links to draw pupils into the club's own tennis programme.
Club-school links – secondary schools	Established links with Rawmarsh Sports College	Head Coach	Need to strengthen link to include formal coaching and attract pupils to the club.

Mini Tennis			
Mini Tennis competition	Mini red, orange & green competitions in place	Head Coach	Need to further develop mini tennis inter and intra-club competition .
Competition			
Junior competition	Teams entered in the Sheffield & District. Annual Tennis Junior tournaments are run in parallel with annual Adult club tournaments with finals run on main Club finals day. As juniors develop they are invited to participate in Monday social club night to help gain experience.	Head Coach and Junior Organiser. Also Parent volunteers support match fixtures throughout the playing calendar.	Need to further develop junior inter and intra-club competition and encourage more juniors to play in the adult league teams.
Adult competition	Several Adult Mens, Ladies and Mixed teams are entered in Sheffield District, South Yorkshire & Winter Floodlit Tennis Leagues throughout the year. There is an annual Adult American tournament & Club Championships (Singles & Doubles)	Appointed Team Captains, Club Secretary and Competitions Coordinator	Need to extend adult competition to include more winter league participation when floodlighting facilities are provided (see Business Plan). Competitions Co-ordinator is a main Moorgate LTC committee role.
Talent identification and development			
Talent ID and development	Have participated in Talent id days (Esther Jones most recent recruit)	Head Coach	Occasional meetings with the county office.
Social activities			
Social activities	Regular social activities take place. This years events include Xmas Tinsel & Tennis, several Monday Social Tennis night Pizza & Indian nights. Annual October dinner/dance & Presentation night. Wimbledon Ticket Draw open to all BTM members	Tennis Committee	Review activities and encourage new ideas. Social Secretary is a main Moorgate LTC committee role. Ideas invited at both Committee forum & AGM.

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2. 2 - All year round coaching programme template

Club name **Moorgate LTC**

Summer programme 2010

Day	Morning Sessions	Afternoon Sessions	Evening Sessions
Monday	1. Private Coaching 9-12noon 2. Courts Free for Members (Social & Ladder)	Junior Coaching 4pm-6pm	Adult Social Tennis 6pm-9pm (15+ Juniors invited)
Tuesday	1. Private Coaching 9-12noon 2. Courts Free for Members (Social & Ladder)	1. Over 60's Social Tennis 2pm-4pm 2. Junior Coaching 4pm-6pm	S Yorkshire League Mens & Ladies fixtures – alternate weeks. 6pm-8pm
Wednesday	1. Private Coaching 9-12noon 2. Courts Free for Members (Social & Ladder)		Adult Group Coaching (followed by doubles practice) 6pm-8pm
Thursday	Courts free for all members	1. Over 60's Social Tennis 2pm-4pm 2. Junior Coaching 4pm-6pm	Sheffield & District Ladies fixtures & Match Practice sessions – alternate weeks. 6pm-8pm
Friday	Adult Doubles – fixed fours	Private Coaching Junior & Adult 2pm-5pm	Junior Coaching & Social Tennis Practice Night 4pm-7pm
Saturday	Junior Coaching 9am – 12noon	Mens Sheffield & District fixtures (2pm-6pm) (1 Court free for Social Tennis as required)	Courts free for all members
Sunday	Junior Matches 10am – 1pm Adult Social Tennis 10am – 12noon (15+ Juniors invited)	Junior Coaching 1pm – 5pm	Courts free for all members

Winter programme 2010/2011

Day	Morning Sessions	Afternoon Sessions	Evening Sessions
Monday	1. Private Coaching 9-12noon 2. Courts Free for Members (Social & Ladder)	Junior Coaching 4pm-6pm	
Tuesday	1. Private Coaching 9-12noon 2. Courts Free for Members (Social & Ladder)	1. Over 60's Social Tennis 2pm-4pm 2. Junior Coaching 4pm-6pm	
Wednesday	1. Private Coaching 9-12noon 2. Courts Free for Members (Social & Ladder)		
Thursday	Courts free for all members	1. Over 60's Social Tennis 2pm-4pm 2. Junior Coaching 4pm-6pm	
Friday	Adult Doubles – fixed fours	Private Coaching Junior & Adult 2pm-5pm	
Saturday	Junior Coaching 10am – 12noon	Mixed Sheffield & District fixtures (2pm-5pm) (1 Court free for Social Tennis as required)	
Sunday	Adult Social Tennis 10am – 12noon (15+ Juniors invited)	Junior Matches 1pm – 3pm Junior Coaching 1pm – 5pm	

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Club name: Moorgate LTC

2.3 - All year round competition programme

Competitions						
Internal (intra-club) competition						
Competition type	Age	Grade	Month/ Date	Frequency	Format	Details
Senior singles	Open	Any	Year round	Ongoing	Ladder	Online ladder system. Players can challenge other players above them.
Junior singles (Boys & Girls events)	U12 & U16	Any	Aug to Oct	Annual	Knockout + final	Open to all under max age
Senior singles Mens & Ladies (15+ Juniors invited)	Open	Any	Aug to Oct	Annual	Knock out	Open to all Adult Members
Senior Mens Doubles (15+ Juniors invited)	Open	Any	Aug to Oct	Annual	Knock out	Open to all
Senior Ladies Doubles (15+ Juniors invited)	Open	Any	Aug to Oct	Annual	Knock out	Open to all
Senior Mixed Doubles (15+ Juniors invited)	Open	Any	Aug to Oct	Annual	Knock out	Open to all
Open (inter-club) competition						
Competition type	Age	Grade	Month/ Date	Frequency	Format	Details
Junior girls singles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	Sheffield & District Tournament Open to all under max age
Junior girls doubles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	Sheffield & District Tournament Open to all under max age
Junior boys singles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	Sheffield & District Tournament Open to all under max age
Junior boys doubles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	Sheffield & District Tournament Open to all under max age
Junior girls singles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	South Yorkshire Tournament Open to all under max age
Junior girls doubles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	South Yorkshire Tournament Open to all under max age
Junior boys singles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	South Yorkshire Tournament Open to all under max age
Junior boys doubles	U9, U10, U12,U14, U16,U18	Any	Jul	Annual	Round robin & knockout	South Yorkshire Tournament Open to all under max age
Senior singles	Open	Any	Jul	Annual	Knockout	Sheffield & District Tournament
Senior doubles	Open	Any	Jul	Annual	Knockout	Sheffield & District Tournament

Leagues						
Competition type	Age	Grade	Month/Date	Frequency	Format	Details
Inter-club junior doubles leagues	U12,	Any	Apr - Jul	Weekly	League	Sheffield & District League
	U16	Any	Nov-Jan	Weekly	League	Sheffield & District Winter League
Inter-club adult doubles leagues	Open	All	Apr - Jul	Weekly	League	2 men's and 1 ladies' in Sheffield & District early summer Leagues.
			May-Aug	Weekly	League	1 ladies & 1 mens in South Yorkshire League
			Jul- Sept			1 mixed & 1 mens in Sheffield & District Late summer league
			Nov- Jan			1 mixed in Sheffield & District Winter League
			Oct-Dec			1 mixed in Grove Floodlit league

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2.4 - Guide to producing a talent attraction, identification and development programme

Your talent programme doesn't have to be a complicated, but it should explain how your club will link into the LTA's technical support team. The table below will help you understand the LTA's systematic approach to talent attraction, identification and development.

<p style="text-align: center;">County</p> <ul style="list-style-type: none">▪ County Talent ID days will be run across the country, organised by the Technical Support Team and the Talent Performance Co-ordinators.▪ At County Talent ID days nominated children will complete the same exercises, tests and assessments (including physical tests, tennis skills and matchplay).▪ Children who score highly in the assessments will be invited to Regional Talent ID days and County Talent camps.▪ Coaches of talented children will also be supported, to ensure appropriate coaching and competition is available at their club.
<p style="text-align: center;">Regional</p> <ul style="list-style-type: none">▪ Regional Talent ID days will be set up by the Technical Support Team and the Talent Performance Managers.▪ Children selected from the county assessment days will be invited to Regional Talent ID days. Once again, children will complete the same exercises, tests and assessments (including physical tests, tennis skills and matchplay).▪ Children who score highly will be invited to National Talent ID days and Regional Talent camps.▪ Coaches of talented children will also be supported, to ensure appropriate coaching and competition is available at their club.
<p style="text-align: center;">National</p> <ul style="list-style-type: none">▪ National Talent ID days will be set up by the Technical Support Team.▪ Children selected from the regional assessment days will be invited to National Talent ID days. Once again, children will complete the same exercises, tests and assessments (including physical tests, tennis skills and matchplay).▪ Children who score highly will be invited to National Talent camps.▪ Coaches of talented children will also be supported, to ensure appropriate coaching and competition at their club.

Talent attraction, identification and development:

<p>Talent attraction</p>	<p>A top quality coach has been recruited to run a coaching programme with sufficient work to maintain a good level of income. This is essential to provide the motivation to develop the coaching programme.</p> <p>Moorgate aims to attract and retain young tennis players through a combined club and integrated schools programme:</p> <ul style="list-style-type: none"> ▪ Links are established with three local junior schools including Blackburn and Brinsworth Howarth and Head Coach Glyn Smith has established links with Rawmarsh Sports College and aiming to develop links further throughout the region. ▪ A comprehensive coaching and competition programme is provided for all junior age groups starting at Mini Tennis Red. ▪ A varied and challenging coaching programme including competitive play ensures that children are retained as members once they have joined. ▪ ▪ Selected proficient juniors are invited to participate in Adult social events to help them gain more competitive experience.
<p>Talent identification</p>	<p>It is the responsibility of the Head Coach for ensuring that talented children are integrated into the LTA's system for talent identification and development.</p> <p>This involves regular contact between the Head Coach and the local LTA Talent Performance Co-ordinator.</p> <p>This ensures that children with potential are registered within the system and invited to County ID days. (Recent example Esther Jones, club member)</p>
<p>Talent development</p>	<p>If a child is identified as talented at County, Regional or National Talent ID days, it is the responsibility of the Head Coach to liaise with the LTA's Talent Performance Co-ordinator to ensure that the player is receiving appropriate coaching and competition.</p> <p>Recommendations made by talent performance coordinators will be followed at club and coach level.</p>

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2.5 - Links with schools

School name	Contact details	School programme
Blackburn Primary School	Brian Walker – Head Tel : 01709 740412	A six week programme of one hour lessons is delivered at the school and interested pupils invited to attend club coaching sessions.
Howarth Primary School	Anne Walker Tel : 01709 828613	Various programmes have been given at the school and interested pupils are invited to attend club coaching sessions.
Rawmarsh Sports College	Various	Various programmes have been given at the school and interested pupils are invited to attend club coaching sessions.

Moorgate Head Coach is looking to further develop the integrated schools programme through 2011 season in an efforts to increase opportunities for growing the Junior Membership. The intention is to aim to establish more formal programme links by utilising the Clubmark Partnership Agreement Template outlined below:

Dear xxxxxxxx

The following proposal outlines the objectives for the club school link during the summer term as discussed in our last meeting
xxx lessons will be delivered by an LTA licensed coach in the following schools

School 1
School 2
School 3 Total = x hours

Each session shall consist as follows

Week 1 - Introduction to basic skills of tennis including spatial awareness, balance, co-ordination
Week 2 - Introduction and understanding the tennis court
Week 3 - How do we score
Week 4 - The Basic fundamentals of ground strokes
Week 5 - The Basic Fundamentals of the serve
Week 6 - Competition

After each school has had their lessons they will come together and be invited to a inter school competition with a view to getting them onto the program etc. This will be discussed and forwarded at a later date

Many thanks

In future the example partnership agreement overleaf will be used as a basis for agreeing coaching programmes to be delivered.

School Partnership Agreement

Name of club: Moorgate Tennis Club

Name and telephone number of main club contact: Glyn Smith, Head Coach:

Alternative club contact: Lyn Kirkham, Junior Organiser: 01709

Name of school: _____

Name and telephone number of school contact: _____

This school-club link agreement has been drawn up between Moorgate Tennis Club and _____ (name of school).

The main objectives of this agreement are:

- To promote junior participation in tennis.
- To strengthen links between _____ (name of school) and Moorgate Tennis Club, thereby providing young people who are interested in tennis with appropriate opportunities for further development and participation.
- To give the club increased opportunity to present its programmes to potential new members.
- To optimise the provision of coaching expertise and leadership in tennis at school and club level.

By signing this agreement, the school and the club agree to the following minimum operating standards:

Minimum operating standards

Club requirements:

- A duty of care and child protection policy
- Adequate insurance
- Coaches working with young people to be LTA licensed
- A signed partnership agreement between club and school

School requirements:

- A teacher or other adult linked to the school to be present at ALL times, if a club coach is coming into the school
- Club to be given the names of all children in Years 3 and 4
- A signed partnership agreement between school and club

School-club activities to take place as part of this agreement (please tick and date):

	Activity	Done (date)
Review The working of this agreement will be reviewed on an annual basis at a meeting of school and club contacts, normally in _____ (month)	Contact with the school's sports coordinator	
	Meeting with the school contact	
	Flyer given to pupils / information in the school's newsletter	
	Tennis notice board put up at the school	
	Taster session / assembly	
	Curriculum coaching	
	After-school club on the school site [how many months of the year and dates covered, if known]	
	After-school club at the tennis club [how many months of the year and dates covered, if known]	
	Mini Tennis festivals	
	Mini Tennis inter-schools competition between feeder primaries	
	Secondary school county competitions	
	Internal school competitions	
	LTA schools competition	
	Key Stage 1 & 2 course for teachers [numbers if known]	
	Key Stage 3 & 4 course for teachers [numbers, if known]	
	Leaders Award [date planned]	
Member of the BSTA		

of each year. The agreement will be renewable from _____ (month) of each year.

Signed (for the club):

Name (printed):

Signed (for the school):

Name (printed):

Section 2 – Tennis programmes

2.6 - Moorgate LTC - Links with other clubs

Summary of your relationship with other clubs

Club name	Contact details	Details of relationship
There are no clubs with whom Moorgate LTC have any formal links. We have an informal links with a Weston Park Tennis Club.	Diane Watson. Tel : 01909 550454	Informal links have been in place over the past 5 seasons with Weston Park. Moorgate members support Weston Park in fulfilling Sunday league fixtures as and if required.
Where talented individuals are identified the club advises those individuals and their parents of the options available to fulfil their potential. In addition to coaching options at Moorgate LTC routes to the High Performance Centre (Goole).	Glyn Smith – Head Coach	Ongoing Programme & Assessment

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2.7 - Appropriate facilities

Summary

Here you can document facilities and a commitment to the use of appropriate equipment.

Facility	Evidence of commitment
Commitment to use of correct courts and equipment (rackets, balls and nets) for red, orange and green.	Red, orange lines Spare rackets of all sizes Red, orange and green balls Zignets for reds
Access to appropriate tennis courts for older juniors and adult players.	4 full size courts available
Access to appropriate ancillary facilities.	Toilets and changing rooms available on site Good car parking facilities available. Good viewing patio and seating for competition, match days and for parents spectating Junior sessions. Refreshment facilities available with small kitchen and appliances.
Commitment to ensuring facilities are accessible to disabled people	New clubhouse constructed to meet DDA standards. Courts accessible for disabled access, further ease of access development are being evaluated.